



# **Application for limited registration for postgraduate training**

Profession: Physiotherapy

Part 7 Division 6 of the Health Practitioner Regulation National Law (the National Law)

This form is for applicants who do not qualify for general registration and wish to apply for limited registration to undertake postgraduate training in Australia for the first time or if previously registered and there has been a substantial change in circumstances. Applicants must be enrolled in an Australian post graduate physiotherapy program of study. Only successful completion of the Australian Physiotherapy Council assessment process will qualify an overseas trained physiotherapist for general registration.

It is important that you refer to the Physiotherapy Board of Australia's (the Board) Guidelines before completing this application. Registration standards, codes and guidelines can be found at www.physiotherapyboard.gov.au



This application will not be considered unless it is complete and all supporting documentation has been provided. Supporting documentation must be certified in accordance with the Australian Health Practitioner Regulation Agency (Ahpra) guidelines. For more information, see *Certifying documents* in the *Information and definitions* section of this form.

## **Privacy and confidentiality**

The Board and Ahpra are committed to protecting your personal information in accordance with the *Privacy Act 1988* (Cth). The ways the Board and Ahpra may collect, use and disclose your information are set out in the collection statement relevant to this application, available at **www.ahpra.gov.au/privacy**.

By signing this form, you confirm that you have read the collection statement. Ahpra's privacy policy explains how you may access and seek correction of your personal information held by Ahpra and the Board, how to complain to Ahpra about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at www.ahpra.gov.au/privacy.

### **Symbols in this form**



#### Additional information

Provides specific information about a question or section of the form.



#### Attention

Highlights important information about the form.



#### Attach document(s) to this form

Processing cannot occur until all required documents are received.



#### Signature required

Requests appropriate parties to sign the form where indicated.



#### Mail document(s) directly to Ahpra

Requires delivery of documents by an organisation or the applicant.

# **Completing this form**

- Read and complete all questions.
- Ensure that all pages and required attachments are returned to Ahpra.
- Use a black or blue pen only.
- Print clearly in BLOCK LETTERS
- Place X in all applicable boxes: x
- DO NOT send original documents unless specified.



Do not use staples or glue, or affix sticky notes to your application. Please ensure all supporting documents are on A4 size paper.



# PART A – To be completed by the applicant

## **SECTION A:** Personal details



The information items in this section of the application marked with an asterisk (\*) will appear on the public register.

1. What is your name and date of birth?

Title*	MRS 🔀	MISS 🔀	MS 🔀	DR 🔣	0TH	ER	S	PECIF	-γ			
Family na	me*											
First giver	name*											
Middle na	me(s)*											
Previous r	names know	<b>n by</b> (e.g. ma	iden name)									
Date of bi	rth DD	/ MM	/ <u>Y Y</u>	YY								
If you have ever been formally known by another name, or you are providing documents in another name, you <b>must</b> attach proof of your name change unless this has been previously provided to the Board. For more information, see <i>Change of name</i> in the <i>Information and definitions</i> section of this form.												

2. What are your birth and personal details?

Country of	birth														
City/Subu	b/Town of I	oirth													
State/Terri	tory of birtl	ı (if with	nin Au:	stralia)											
VIC 🔀	NSW 🔀	QLD	X	SA 🔀	W	A 🔀	NT	X	TAS	$\times$	AC <sup>-</sup>	ΤX	]		
Sex*		5							7						
MALE 🔀		MALE				/ INDETE		AIE 📐							
Languages	s spoken flu	ently ot	her th	an Engl	ish (op	tional) <sup>2</sup>	•								

# **SECTION B:** Proof of identity



You must provide proof of your identity with this application. Please refer to the *Proof of identity requirements* available at www.ahpra.gov.au/identity.

You **must** provide one document from each category A, B and C, and one document from category D if the document supplied for category B or C does not contain evidence of a current Australian residential address.

3. Are you applying for registration from outside of Australia AND unable to provide evidence from each category?



If you are applying for registration from outside of Australia and are unable to provide evidence from each category, you will be required to meet the minimum identity requirements. Refer to www. ahpra.gov.au/identity for further information.



10 N

Go to the next question

Attachment required below - then go to Section C: Contact information



You **must** attach a certified copy of a foreign passport (an EU card is not acceptable). Your certified copy **must** include:

- a certified copy of the identity information page (the photo page), and
- an official English translation of your passport (if your passport is in a language other than English). Please refer to *Translating documents* at www.ahpra.gov.au/translate for further information.

# 4. Which documents from each category will you provide for proof of identity?



You **must** only use each document once.

The documents provided **must** meet the following criteria:

- At least one document must be in the applicant's current name.
- Your category B document must have a recent photo.
- All documents must be officially translated into English. Please refer to *Translating documents* at www.ahpra.gov.au/translate for further information.
- If using your passport, a certified copy of the identity information page (the photo page) must be provided.
- All documents must be true certified copies of the original.
   See Certifying documents in the Information and definitions section of this form for more information.

Choose proof of identity documents to submit: (A document may only be used once for any category)										
Documents	Category used:  A B C	Documents	Category A B	/ used:						
Australian birth or adoption certificate	NA ⊠	Australian financial institution account	NA NA	X						
Australian visa (Foreign passport must	NA NA	Australian Medicare card	NA NA	$\times$						
be selected as evidence for Category B)	IVA	Australian PAYG payment summary	NA NA	X						
ImmiCard	X NA X	Australian motor vehicle registration	NA NA	X						
Australian citizenship certificate	X NA X	Australian Taxation Assessment Notice	NA NA	X						
Australian passport	$\times$ $\times$	Australian insurance policy	NA NA	X						
Australian motor vehicle licence	NA 🔀	Australian pension/healthcare card	NA NA	X						
Foreign passport	NA X	Category D documents								
Australian Working with Children/ Vulnerable People Card	NA 🔀	A document from Category D is only requested as a category B or C document does not prove	-							
Australian firearms or shooter's licence	NA 🔀 🔀	of your residential address.								
Australian student ID card	NA 🔀	I have used a Category B or C document	that has	V						
Intl. or foreign motor vehicle licence	NA X	my current residential address								
Australian proof of age card	NA 🔀	Australian rate notice		X						
Australian government benefits	NA NA 🔀	Current Australian lease or tenancy agreement								
Australian academic transcript	NA NA 🔀	Australian utility account		X						
Australian registration certificate	NA NA 🔀	Australian electoral enrolment card								

D

You **must** attach a certified copy of **all** proof of identity documents that you have indicated above.

# **SECTION C:** Contact information



Once registered, you can change your contact information at any time. Please go to www.ahpra.gov.au and

- download and complete the change of address form CHDT-00 Request for change of address details on the register, or
- · log in to your Ahpra account to change your details online.

5.	What	are	your	contact	details
----	------	-----	------	---------	---------

Provide your current contact details below – place an <b>★</b> next to your preferred contact phone number.								
Business hours Mo	pile							
After hours								
Email								

# 6. What is your residential address?



When you are not yet practising, or when you are not practising the profession predominantly at one address:

- your residential address will be recognised as your principal place of practice, and
- the information items marked with an asterisk (\*) will appear on the public register as your principal place of practice.

Refer to the question below for the definition of principal place of practice.

Residential address **cannot** be a PO Box.

_																					
dres	<b>s</b> (e.g	. 12	3 JA	MES	S AVE	NUE	; or	UNI	Г1А	, 30	JAM	ES S	STRE	ET)							
		-																			
ty/Su	burb	/ IOV	vn*																		
ate o	r torr	itorı	. (0	a \/I	C 10	T\/I	ntor	noti	onol	nro	wine	*		Post	hood	ا71/م	D*				
ale u	ten	ILUI	(6.	y. vi	U, A	, I ) <b>/ I</b>	IIICI	IIau	Ulla	pro	VIIIC	, <del>C</del>		FU51	Gou	C/ZII					
	, (if c	tho	the	n Δ	ustr	alia)															

# 7. Will the address of your principal place of practice be the same as your residential address?



Principal place of practice for a registered health practitioner is:

- the address at which you will predominantly practise the profession; or
- your principal place of residence, if you are not practising the profession or are not practising the profession predominantly at one address.

Principal place of practice **cannot** be a PO Box.

The information items marked with an asterisk (\*) will appear on the public register.

YES 🔀	NO Provide your Australian principal place of practice below
Site/building and/or position/	lepartment (if applicable)
Address (e.g. 123 JAMES AVEN	JE; or UNIT 1A, 30 JAMES STREET)
City/Suburb/Town*	
State/Territory* (e.g. VIC, ACT)	Postcode*

8.	What	is	your	mailing	address?
----	------	----	------	---------	----------



Your mailing address is used for postal correspondence

My residential address



My principal place of practice



Other (Provide your mailing address below)

Primary qualification and examinations/assessments

Site/build	ing and	d/or p	posit	ion/de	part	tmen	ıt (if	app	olica	ble)	1										
Address/F	О Вох	(e.g.	123	JAMES	S AVE	NUE	; or	UNIT	Г1А,	, 30	JAM	ES S	TRE	ET; (	or PO	B0	X 12	34)			
City/Subu	rh/Tow	m																			
	,																				
State or te	erritory	(e.g.	VIC,	ACT)/I	nter	natio	onal	pro	vinc	e		Post	tcod	e/ZI	P						
Country (i	f other	than	Aus	tralia)	)					,											

# **SECTION D:** Qualification for the profession

#### 9. What are the details of your degree in physiotherapy?



To be eligible for limited registration for postgraduate training you must demonstrate to the Board that you qualify for limited registration in the health profession.

To qualify, you must be enrolled in an Australian postgraduate physiotherapy program of study.

For more information, see Certifying documents in the Information and definitions section of this form.

Title of qualification				
Name of institution (University	/College/Examining body	<b>'</b> )		
Country				
Start date	Completion	date		
MM/YYYY	M M /	YYYY		



You must attach an original certified copy of your primary physiotherapy degree certificate that indicates completion of a course of study leading to a qualification in physiotherapy.

Additional qualification and examinat	tions/assessments
Title of qualification	
Name of institution (University/College/E	examining body)
Country	
Start date	Completion date
MM/YYYY	MM / YYYY
	d copy of your original academic transcript and testimony s completion of the qualification mentioned in this form.



Attach a separate sheet if all your qualification details do not fit in the space provided.

10. What are the details of the postgraduate program of study you are enrolled in?

Postgraduate program of study Name of program of study	
Name of institution	
Start date MM / Y Y Y Y	Length of program
You must attach an original confirming your enrolment.	certified copy of a letter from the academic institution

# **SECTION E:** Registration history

11. What is your health practitioner registration history?



If you have been registered outside of Australia, the Board requires a Certificate of Registration Status or Certificate of Good Standing from every jurisdiction outside of Australia in which you are currently, or have previously been registered as a health practitioner during the past five years.

Certificates **must** be dated within three months of your application being received by Ahpra.

Most recent registration
State/Territory/Country
Profession
Period of registration
D D / M M / Y Y Y Y to D D / M M / Y Y Y Y
Additional registration
Additional registration State/Territory/Country
State/Territory/Country
State/Territory/Country
State/Territory/Country  Profession



If you have been previously registered outside of Australia, you **must** arrange for original Certificates of Registration Status or Certificates of Good Standing to be forwarded directly from the registration authority to your Ahpra state office.

Refer to www.ahpra.gov.au/About-Ahpra/Contact-Us for your Ahpra state office address.



Attach a separate sheet if all your registration history does not fit in the space provided.

## **SECTION F:** Work history

12. What is your full practice history?



It is important that you refer to *Curriculum vitae* in the *Information and definitions* section of this form for **mandatory requirements** of the CV. Your curriculum vitae will further inform the Board in relation to your recency of practice and registration history.



You **must** attach to your application a **signed and dated** curriculum vitae that describes your full practice history and any clinical or skills training undertaken.

## **SECTION G:** Suitability statements



Information required by the Board to assess your suitability for registration is detailed in the following questions. It is recommended that you provide as much information as possible to enable the Board to reach a timely and informed decision.

Please note that registration is dependent on suitability as defined in the National Law, and the requirements set out in the Board's registration standards. Refer to www.physiotherapyboard.gov.au/Registration-Standards for further information.

13. Do you have any criminal history in Australia?



It is important that you have a clear understanding of the definition of criminal history. For more information, see Criminal history in the Information and definitions section of this form.





NO





You **must** attach a signed and dated written statement with details of your criminal history in Australia and an explanation of the circumstances.

14. Do you have any criminal history in one or more countries other than Australia?



For more information, see Criminal history in the Information and definitions section of this form.

If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page. For a list of approved vendors and further information about international criminal history checks, refer to www.ahpra.gov.au/ international criminal history. N<sub>0</sub>



Go to the next question



You are required to:

- · obtain an international criminal history check from an approved vendor for each country and provide details below, and
- · provide details of your criminal history in a signed and dated written statement.

Country	Check reference number						
You <b>must</b> attach a separate sheet if the list of overseas countries and corresponding check reference number does not fit in the space provided.							
You <b>must</b> attach the international criminal history che the approved vendor.	eck (ICHC) reference page provided by						
You <b>must</b> attach a signed and dated written statement each of the countries listed and an explanation of the							

15. Are there any countries other than Australia in which you have lived, or been primarily based, for six consecutive months or longer, when aged 18 years or more?



If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page. For a list of approved vendors and further information about international criminal history checks, refer to www.ahpra.gov.au/ international criminal history.



Go to the next question



You are required to obtain an international criminal history check from an approved vendor for each country and provide details below

Country	Check reference number
You <b>must</b> attach a separate sheet if the list of overseas countries reference number does not fit in the space provided.	and corresponding check
You <b>must</b> attach the international criminal history check (ICHC) rethe approved vendor.	ference page provided by

16. Have you previously been registered to practise as a physiotherapy in Australia and have used English as your YES primary language within the past five years?



All applicants for initial registration, which includes all applicants who have not used English as their primary language for a period of greater than five years (as at date of application), must demonstrate they meet the English language skills registration standard.



I declare I have used English as my primary language within the past five years.

Go to question 21

NO

Go to the next question

Check reference number

#### All applicants must demonstrate English language competency via one of the following pathways:



An evidence requirements guide is available at www.ahpra.gov.au/EnglishLanguageSkills. Recognised country means one of the following countries:

- Australia
- Canada

#### **Combined secondary and tertiary** education pathway

You have undertaken and satisfactorily completed:

- · at least two years of secondary education that was taught and assessed solely in English in a recognised country, and
- · tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English in a recognised country.

- New Zealand
- Republic of Ireland

#### **Extended education pathway**

You have undertaken and satisfactorily completed at least six years' (full time equivalent) continuous education taught and assessed solely in English, in any of the recognised countries, which includes tertiary qualifications in the profession on which you are relying to support your eligibility for registration under the National Law.

- South Africa
- United Kingdom

#### Primary language pathway

With overseas qualification in a non-recognised country English is your primary language and you have undertaken and satisfactorily completed:

- · all of your primary and secondary education taught and assessed solely in English in a recognised country, and
- · tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English.

· United States of America.

**English language test pathway** 

You have achieved the required minimum scores in one of the approved English language tests and meet the requirements for test results specified in the Board's English language skills registration standard.

#### 17. Which one of the English language competency pathways do you meet?



Ahpra may verify the information you provide below.

For more information, see English language skills in the Information and definitions section of this form.

1	4	C	١
м			

If a qualification that was relied on for registration is not an approved program of study, you **must** provide confirmation that the course was taught and assessed solely in English. A list of approved programs of study is available at www.ahpra.gov.au/Education/Approved-Programs-of-Study

Combined secondary and tertiary education pathway

Extended education pathway

Primary language pathway

Provide details of secondary and tertiary education in the table below,
then go to question 21

Provide details of secondary, vocational and tertiary education in the table below, then go to question 21

This is a declaration that English is your primary language Provide details of primary, secondary and tertiary education in the table below, then go to question 21

English language test pathway Go to question 18

Complete the following table of education undertaken in chronological order (earliest to most recent):

Timeframe	Level of education	Program name If applicable	Education institution Specify name and address	Recognised country  If applicable	Study status
Study commenced:  Study completed:	Primary Secondary Vocational Tertiary			Australia Canada  New Zealand Republic of Ireland  South Africa United Kingdom	Full time Part time
Study commenced:  Study completed:	Primary Secondary Vocational Tertiary			Australia Canada  New Zealand Republic of Ireland  South Africa United Kingdom	Full time Part time
Study commenced:  Study completed:	Primary Secondary Vocational Tertiary			Australia Canada  New Zealand Republic of Ireland  South Africa United States United  Kingdom	Full time Part time



Please attach a separate sheet with any additional details that do not fit in the space provided above.

If a qualification specified above was relied on for registration and is **not** an approved program of study, you **must** provide a certified copy of your academic transcript confirming that the course was taught and assessed solely in English.

If the transcript does not confirm that the course was taught and assessed solely in English, you must arrange for a letter in the required form to be provided directly to Ahpra by the education provider confirming that the course was taught and assessed solely in English.

18.	Were your results from						
	the English language tests						
	obtained in one or two						
	sittings?						

One sitting Provide date of test below, then go to the next question and complete details for one sitting	~
month period. For more information, refer to the Board's <i>English language skills registration standard</i> .	
In certain circumstances, you can use English language test results from a maximum of two test sittings in a s	İΧ

Two sittings	Provide dates below, then go to the next question and complete details for both sittings

Sitting one	חח	/	ЛМ	1	VVVV	Sitting two	ח	n	/ M	1//	/	v v	V	V

Effective from: 20 September 2023

l9. Which of these Engli	sh language tests	have you successf	ully completed?
--------------------------	-------------------	-------------------	-----------------

P	rovide reterence number(s) for th	e test(s) you are relying	g on and attach a (	copy of your test results.	
$\boxtimes$	International English Language Test report form number – sitting of		ademic module	Test report form number – sitting two (if appl	icable):
			А		Α
	The Board requires the IELTS (acad	lemic module) with a mir		of 7 and a minimum score of 7 in each of the fo	
	reading, writing and speaking).				9,
X	Occupational English Test (OET)				
	Candidate number – sitting one:			Candidate number – sitting two (if applicable	):
		(5.			
			350 in each of the fo	our components (listening, reading, writing and s	peaking).
	Pearson Test of English Academi	ic (PTE Academic)		Designation ID sitting two (if applicable).	
	Registration ID – sitting one:			Registration ID – sitting two (if applicable):	
		nic with a minimum over	rall score of 65 and	a minimum score of 65 in each of the four comm	nunicative skills (listening,
	reading, writing and speaking).				
	Test of English as a Foreign Lang	guage internet-based to	est (TOEFL iBT)	Destruction of the contract of the contract	1
	Registration number – sitting one:			Registration number – sitting two (if applicab	(e):
	-	with a minimum total sco	ore of 94 and the m	inimum scores of 24 for listening, 24 for reading	, 27 for writing, and 23 for
	speaking.				
6				vo years, you <b>must</b> provide a copy of your t	est results, including
	the reference number(s),				
	If your English language to	est(s) were not comple	eted within the pa	st two years, you <b>must</b> provide a certified o	opy of your results.
al Ia	ere your results from the bove-mentioned English nguage tests obtained in ne past two years?	continuous em primary langua     continuous enr You must lodge the	esults to be accepted ployment as a registage of practice, and olment in an approvalus application within	ved program of study. In 12 months of completing the employment and	where English was the
		<ul> <li>your CV confirm country years is</li> <li>an acad program</li> </ul>	and a letter from ing continuous en (if you are relying required), and/or lemic transcript ev n of study that cor	copy of your English language test results, a employer(s) or a professional referee in the aployment as a registered health practitione on continuous employment over two years videncing that you were enrolled continuous ammenced within 12 months of sitting the Enstudy no longer than 12 months before lodg	required form or in a recognised in duration, only two sly in a Board-approved glish language test, and
a <sub>l</sub> in al al	o you commit to having opropriate professional demnity insurance rangements in place for I practice undertaken during the registration period?	arrangements in	place when practisi tion, see <i>Profession</i>	limited registration to have appropriate professing. Applicants unable to meet this requirement a al indemnity insurance in the Information and def	are ineligible for registration.
si pi ac <i>C</i> di si	o you commit to undertake ufficient continuing rofessional development, in accordance with the Board's continuing professional evelopment registration transaction that is a continuing professional evelopment registration transaction to maintain to mpetence throughout the eriod of registration?	For more information of this form.  YES		g professional development in the Information ar	nd definitions section

23. Do you meet the Board's recency of practice requirements?



To meet the Board's Registration standard: Recency of practice, you are required to have practised at least 450 hours within the previous three years, or 150 hours within the previous 12 months in your intended scope of practice. If you don't meet the standard, you will be required to provide information to help the Board make a decision about your application.

For more information, see *Recency of practice* in the *Information and definitions* section of this form.

I am a recent graduate and my qualification for registration was awarded in the last 12 months.



Mark all options applicable to your application

- I have practised a minimum of 150 hours in my intended scope of practice in the last year.
  - I have practised a minimum of 450 hours in my intended scope of practice in the last three years.

N0



You **must** attach evidence of your practice history that includes:

- your detailed practice history, including your previous scope(s) of practice as a physiotherapist and when you last practised
- your intended and/or practice as a physiotherapist, and
- activities carried out since you last practised as a physiotherapist, including any continuing professional development you may have done.

24. Do you have an impairment that detrimentally affects or is likely to detrimentally affect your capacity to practise the profession?



For more information, see *Impairment* in the *Information and definitions* section of this form.









You **must** attach to this application details of any impairments and how they are managed.

25. Is your registration in any profession currently suspended or cancelled in **Australia (under the National** Law or a corresponding prior Act) or overseas?









You **must** attach to this application details of any registration suspension or cancellation.

26. Have you previously had your registration cancelled, refused or suspended in Australia (under the National Law or a corresponding prior Act) or overseas?









You **must** attach to this application details of any cancellation, refusal or suspension.

27. Has your registration ever been subject to conditions, undertakings or limitations in Australia (under the National Law or a corresponding prior Act) or overseas?



NO X





You **must** attach to this application details of any conditions, undertakings or limitations.

28. Are you disqualified from applying for registration, or being registered, in any profession in Australia (under the National Law, a corresponding prior Act or a law of a co-regulatory jurisdiction), or overseas?



Co-regulatory jurisdiction means a participating jurisdiction (of the National Law) in which the Act applying (the National Law) declares that the jurisdiction is not participating in the health, performance and conduct process provided by Divisions 3 to 12 of Part 8 (of the National Law).











You **must** attach to this application details of any disqualifications.

29. Have you been, or are you currently, the subject of conduct, performance or health proceedings whilst registered under the National Law, a corresponding prior Act, or the law of another jurisdiction in Australia or overseas, where those proceedings were not finalised?









You **must** attach to this application details of any conduct, performance or health proceedings.



## **SECTION H:** Obligations, consent and declaration



**Before you sign and date this form,** make sure that you have answered all of the relevant questions correctly and read the statements below. An incomplete form may delay processing and you may be asked to complete a new form. For more information, see the *Information and definitions* section of this form.

## **Obligations of registered health practitioners**

The National Law pt 7 div 11 sub-div 3 establishes the legislative obligations of registered health practitioners. A contravention of these obligations, as detailed at points 1, 2, 4, 5, 6 or 8 below does not constitute an offence but may constitute behaviour for which health, conduct or performance action may be taken by the Board. Registered health practitioners are also obligated to meet the requirements of their Board as established in registration standards, codes and guidelines.

#### **Continuing professional development**

 A registered health practitioner must undertake the continuing professional development required by an approved registration standard for the health profession in which the practitioner is registered.

#### **Professional indemnity insurance arrangements**

- A registered health practitioner must not practise the health profession in which the practitioner is registered unless appropriate professional indemnity insurance arrangements are in force in relation to the practitioner's practice of the profession.
- A National Board may, at any time by written notice, require a registered health practitioner registered by the Board to give the Board evidence of the appropriate professional indemnity insurance arrangements that are in force in relation to the practitioner's practice of the profession.
- A registered health practitioner must not, without reasonable excuse, fail to comply with a written notice given to the practitioner under point 3 above.

#### Notice of certain events

- A registered health practitioner must, within 7 days after becoming aware that a relevant event has occurred in relation to the practitioner, give the National Board that registered the practitioner written notice of the event. Relevant event means—
  - a) the practitioner is charged, whether in a participating jurisdiction or elsewhere, with an offence punishable by 12 months imprisonment or more: or
  - b) the practitioner is convicted of or the subject of a finding of guilt for an offence, whether in a participating jurisdiction or elsewhere, punishable by imprisonment; or
  - appropriate professional indemnity insurance arrangements are no longer in place in relation to the practitioner's practice of the profession; or
  - d) the practitioner's right to practise at a hospital or another facility at which health services are provided is withdrawn or restricted because of the practitioner's conduct, professional performance or health; or
  - e) the practitioner's billing privileges are withdrawn or restricted under the Human Services (Medicare) Act 1973 (Cth) because of the practitioner's conduct, professional performance or health; or
  - the practitioner's authority under a law of a State or Territory to administer, obtain, possess, prescribe, sell, supply or use a scheduled medicine or class of scheduled medicines is cancelled or restricted; or
  - g) a complaint is made about the practitioner to the following entities—
    - (i) the chief executive officer under the Human Services (Medicare) Act 1973 (Cth);
    - (ii) an entity performing functions under the *Health Insurance Act 1973*
    - (iii) the Secretary within the meaning of the National Health Act 1953 (Cth):
    - (iv) the Secretary to the Department in which the *Migration Act 1958* (Cth) is administered;
    - (v) another Commonwealth, State or Territory entity having functions relating to professional services provided by health practitioners or the regulation of health practitioners.
  - h) the practitioner's registration under the law of another country that provides for the registration of health practitioners is suspended or cancelled or made subject to a condition or another restriction.

#### Change in principal place of practice, address or name

- A registered health practitioner must, within 30 days of any of the following changes happening, give the National Board that registered the practitioner written notice of the change and any evidence providing proof of the change required by the Board
  - a) a change in the practitioner's principal place of practice;
  - a change in the address provided by the registered health practitioner as the address the Board should use in corresponding with the practitioner;
  - c) a change in the practitioner's name.

#### **Employer's details**

- A National Board may, at any time by written notice given to a health practitioner registered by the Board, ask the practitioner to give the Board the following information—
  - a) information about whether the practitioner is employed by another entity;
  - b) if the practitioner is employed by another entity—
    - (i) the name of the practitioner's employer; and
    - (ii) the address and other contact details of the practitioner's employer.
- 8. The registered health practitioner must not, without reasonable excuse, fail to comply with the notice.

# Consent to nationally coordinated criminal history check

I consent to Ahpra and the National Board, at any time during the next 12 months, obtaining a written report about my criminal history through a nationally coordinated criminal history check. I acknowledge that:

- Ahpra and the National Boards may obtain a written report about my criminal history at any time during the next 12 months
- a complete criminal history, including resolved and unresolved charges, spent convictions, and findings of guilt for which no conviction was recorded, will be released to Ahpra and the National Board
- my personal information currently held by Ahpra and from this form will be provided to the Australian Criminal Intelligence Commission (ACIC) and Australian police agencies for the purpose of conducting a nationally coordinated criminal history check, including all names under which I am or have been known
- my personal information may be used by police for general law enforcement purposes, including those purposes set out in the Australian Crime Commission Act 2002 (Cth)
- my identity information provided with this application will be enrolled with Ahpra and used by Ahpra and the National Board when obtaining a written report about my criminal history at any time during the next 12 months
- if I have not provided any identity information with this application, and Ahpra needs to obtain a written report about by criminal history at any time during the next 12 months, I will provide the required identity information when requested by Ahpra
- Ahpra may validate documents in support of this application, or that
  I provide when requested at any time during the next 12 months, as
  evidence of my identity at any time during the next 12 months
- if and when this application for renewal of registration is granted, Ahpra may obtain a written report about my criminal history at any time during the next 12 months for the purpose of:
  - a) checking a statement made by me in this application for renewal,b) an audit carried out by the National Board.
  - c) assessing my ongoing suitability to hold health practitioner registration, including if a complaint is made about me to Ahpra, or
  - d) considering an application made by me about my health practitioner registration, and
- I may dispute the result of the nationally coordinated criminal history check by contacting Ahpra in the first instance.

#### **Declaration**

#### I declare that:

- the statements made, and any documents provided, in support of this
  application are true and correct, and
- · I am the person named in this application and in any documents provided.

I make this declaration in the knowledge that a false declaration amounts to a contravention of the National Law and may lead to refusal of registration or health, conduct or performance action under the National Law.

I **confirm** that if I advertise any of my services or my business, the advertising\* complies with section 133 of the National Law and the National Board's Adverting Guidelines as it:

- Is not false, misleading or deceptive or likely to be misleading or deceptive
- does not offer a gift, discount or other inducement without stating the terms and conditions of the offer
- does not use testimonials or purported testimonials about the service or business
- does not create an unreasonable expectation of beneficial treatment, and
- does not directly or indirectly encourage the indiscriminate or unnecessary use of my services.

\*For information about advertising obligations please see the advertising resources page on:

#### https://www.ahpra.gov.au/Publications/Advertising-hub.aspx

#### I acknowledge that:

- the National Board may validate documents provided in support of this application as evidence of my identity
- failure to complete all relevant sections of this application for renewal of registration and to enclose all supporting documentation may result in this application not being accepted
- notices required under the National Law and other correspondence relating to my application for renewal of registration will be sent to me electronically to me via my nominated email address
- Ahpra uses overseas cloud service providers to hold, process, and maintain personal information where this is reasonably necessary to enable Ahpra to perform its functions under the National Law. These providers include Salesforce, whose operations are located in Japan and the United States of America.

I **undertake** to comply with the all relevant legislation and National Board registration standards, codes and quidelines.

I **understand** that personal information that I provide may be given to a third party for regulatory purposes, as authorised or required by the National Law.

Signature of applicant
SIGN HERE
Name of applicant
Date DD / MM / YYYY



# PART B – To be completed by the education provider

# **SECTION I:** Education provider details

## 30. What are the details of the contact person?



A contact person and email address must be provided for receipt of notifications.

Provide co	ntant no	rcon	dotaile	e holo	107														
Name of ed				s neio	vv														
Name of ec	iucation	JIOVIO	101																
MR 🔀	MRS	<	MISS	X	MS	X	DR	X		0TH	IER								
Family (leg	al) name	of co	ntact p	erson															
First given	name																		
Address/PC	) Box (e n	. 123	JAME	S AVF	NUF.	or UN	IT 1A	30.	IAMF	S ST	RFF	T: or	P0	BOX	123	34)			
riadi 000/1 c	DOX (0.9	, 120	07 11112	0711121	102,	01 011	17.	000	7 110112	0 01		1, 01		DOM	120	, 1,			
																		_	
City/Suburt	o/Town																		
State/Territ	orv (e.a. \	VIC. A	CT)						Post	code	е								
		,.	,																
Business hours Mob						obile													
Email																			

# **SECTION J:** Education provider's consent

I declare that the information provided in this document (including supervision and training details) is true and correct. I confirm that the applicant named below will be supervised at all times while undertaking trainee practice in physiotherapy.

Name of applicant	Name of education provider contact
Date DD / MM / Y Y Y Y	Signature of education provider contact  SIGN HERE
	Registration number (if relevant)



# PART C – To be completed by the applicant and supervisor (if applicable)

## **SECTION K:** Practice conditions

31. Do you seek to practise physiotherapy outside the training program?



Limited registration is restricted to undertaking postgraduate training. An application for working outside the training program, under appropriate supervision may be considered by the Board. The supervision must be in accordance with the Supervised Practice Framework available at www.physiotherapyboard.gov.au under Codes and Guidelines.

YES Complete questions 31 through 34 and arrange for supervisor(s) to complete the relevant documentation in Section N and also the Supervised Practice Framework which are to be submitted with this application.



Go to Part D

32. What are the details of the position for which limited registration is being sought?



Practitioners with limited registration for post graduate training must maintain their employment in the designated position. If there is any change to the position in which you are working you will be required to submit a new application for registration to the Board.

Title of the position



You must attach a position description including:

- key selection criteria addressing date(s), location(s), scope/area of practice
- qualifications and experience required (this should be obtained from your employer)

# **SECTION L:** Supervisor details

33. What are the details of the supervisor(s)?



Details of the supervisor (who meets the requirements defined in the Supervised Practice Framework) must also be provided, including a signed Supervised practice plan (see the Supervised Practice Framework).

Supervisor details Name of supervisor							
R MRS MISS MS DR OTHER SPECIFY							
mily (legal) name of primary supervisor							
st given name							
dress/PO Box (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET; or PO BOX 1234)							
y/Suburb/Town							
y/Guburb/ Town							
the Transitions (a.g. VIIO ACT)							
State/Territory (e.g. VIC, ACT)  Postcode							
siness phone Mobile							
nail							

Alternate supervisor's details (if applicable) Name of supervisor	
Name of Supervisor	
MR MRS MISS MS DR OTHER SPECIF	v ]
Family (legal) name of alternate supervisor	1
First given name	
Address/PO Box (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET; or PO BOX	1234)
City/Suburb/Town	
State/Territory (e.g. VIC, ACT)  Postcode	
Business phone Mobile	
Email	
Name of practice location	
Site/building and/or position/department (if applicable)	

34. What are the details of the practice location?

State/Territory (e.g. VIC, ACT)  Postcode	Name of practice location	
Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)  City/Suburb/Town  State/Territory (e.g. VIC, ACT)  Postcode		
Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)  City/Suburb/Town  State/Territory (e.g. VIC, ACT)  Postcode		
Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)  City/Suburb/Town  State/Territory (e.g. VIC, ACT)  Postcode	Sita/huilding and/or position/department (if applicable	2)
City/Suburb/Town  State/Territory (e.g. VIC, ACT)  Postcode	Site/building and/or position/department (if applicable	<del>с</del> )
City/Suburb/Town  State/Territory (e.g. VIC, ACT)  Postcode		
City/Suburb/Town  State/Territory (e.g. VIC, ACT)  Postcode		
State/Territory (e.g. VIC, ACT)  Postcode	Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES	STREET)
State/Territory (e.g. VIC, ACT)  Postcode		
State/Territory (e.g. VIC, ACT)  Postcode		
State/Territory (e.g. VIC, ACT)  Postcode		
State/Territory (e.g. VIC, ACT)  Postcode		
	City/Suburb/Town	
Business phone Mobile	State/Territory (e.g. VIC, ACT)	Postcode
Business phone Mobile		
	Business phone	Mobile
Email	Email	

Effective from: 20 September 2023

# **SECTION M:** List of sites

35. What are the names and addresses of all sites of practice for which limited registration is being sought?



Provide the name and address of each site for which limited registration is required to provide physiotherapy services.

Idress (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES	STREET)
ty/Suburb/Town	
ate/Territory (e.g. VIC, ACT)	Postcode
te/building and/or position/department (if applicable	)
Idress (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES	STREET)
ty/Suburb/Town	
ate/Territory (e.g. VIC, ACT)	Postcode
	1
te/building and/or position/department (if applicable	1
te/building and/or position/department (if applicable	
te/building and/or position/department (if applicable	
Idress (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES	
Idress (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES	

Effective from: 20 September 2023

# **SECTION N:** Supervisor's consent

I declare that the information provided in this document (including supervision and training details) is true and correct.

I confirm that the physiotherapist (applicant) named below has been formally offered the position as described in this application

I undertake to be the applicant's primary supervisor and to provide a level of supervision as stated in the agreed supervised practice plan and as otherwise determined from time to time by the Board.

I further undertake to:

- ensure that the applicant is practising safely and is not placing the public at risk
- observe the applicant's work, conduct reviews, periodically conduct performance reviews and identify and address any problems as per the Supervised Practice Framework
- notify the Board immediately if I have concerns about the applicant's clinical performance, health or failure to comply with supervision requirements
- ensure that the applicant practises in accordance with work arrangements approved by the Board
- obtain approval of the Board for any proposed changes to work arrangements before they are implemented
- inform the Board if I am no longer able to undertake the role of the applicant's supervisor
- provide supervision reports to the Board in a form approved by the Board at intervals as determined by the Board.

Name of applicant	Name of supervisor
Date / / / / / / / / / / / / / / / / / / /	Registration number
	P H Y Signature of supervisor
	SIGN HERE



# PART D – To be completed by the applicant

# SECTION 0: Payment

You are required to pay BOTH an application fee and a registration fee.

+

# **Application fee:**

\$400

# **Registration fee:** Registration fee \$194 Registration fee for NSW registrants \$160

# **Amount payable:**

Applicants **must** pay 100% of the stated fees at the time of submitting the application.



#### **Registration period**

Registration is granted for a period of no more than 12 months. Limited registrants may only apply to renew their registration up to three times.

The application fee is non-refundable. The registration fee will be refunded if the application is not approved.

36. Please complete the credit/debit card payment slip below.

Credit/Debit card payment slip – please fill out	
Amount payable  \$ Visa or Mastercard number  Expiry date    M   M   / Y   Y	Name on card  Cardholder's signature  SIGN HERE



# **SECTION P:** Checklist

## Have the following items been attached or arranged, if required?

Additional doc	cumentation	Attached
Question 1	Evidence of a change of name	$\times$
Question 3	A certified copy of a foreign passport	$\times$
Question 4	Certified copies of all documents that provide sufficient evidence of your identity	X
Question 9	Original certified copy of your primary physiotherapy degree certificate	$\times$
Question 9	A certified copy of your original academic transcript and testimony or certificate	$\times$
Question 9	A separate sheet with additional qualification details	$\times$
Question 10	Original certified copy of a letter from academic institution	X
Question 11	Certificate of Registration Status or Certificate of Good Standing has been requested from relevant authority	X
Question 11	A separate sheet with additional registration details	X
Question 12	Your curriculum vitae	$\times$
Question 13	A signed and dated written statement with details of your criminal history in Australia and an explanation of the circumstances	$\times$
Question 14	A separate sheet of additional overseas countries with criminal history and corresponding ICHC reference number	$\times$
Question 14	A signed and dated written statement with details of your criminal history outside Australia and explanation of the circumstances	X
Questions 14 & 15	ICHC reference page provided by the approved vendor	×
Question 15	A separate sheet of additional overseas countries lived in and corresponding ICHC reference number	X
Question 17	A separate sheet with any additional qualification details	X
Question 17	Transcript(s)/letter(s) from education provider confirming that your course was taught and assessed solely in English	X
Question 19	Copy of your English language test results	X
Question 20	Certified copy of your English language test results	X
Question 20	Evidence of continuous employment as a registered health practitioner in a recognised country where English was the primary language of practice and/or continuous enrolment in an approved program of study	X
Question 23	Evidence of your practice history	X
Question 24	A separate sheet with your impairment details	X
Question 25	A separate sheet with your current suspension or cancellation details	$\times$
Question 26	A separate sheet with your previous cancellation, refusal or suspension details	X
Question 27	A separate sheet with your conditions, undertakings or limitations details	$\times$
Question 28	A separate sheet with your disqualification details	$\times$
Question 29	A separate sheet with your conduct, performance or health proceedings	$\times$
Question 32	A position description	$\times$
Payment		
	Application fee	$\times$
	Registration fee	×

Please post this form with payment and required attachments to:

Ahpra GPO Box 9958 Adelaide SA 5001 You may contact Ahpra on 1300 419 495 or you can lodge an enquiry at **www.ahpra.gov.au** 

#### Information and definitions

#### **CERTIFYING DOCUMENTS**

#### DO NOT send original documents unless specified.

Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document **must**:

 be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with Ahpra guidelines, which are available at

#### www.ahpra.gov.au/registration/registration-process

- be initialled on every page by the authorised officer. For a list of people authorised to certify documents, visit www.ahpra.gov.au/certify
- be annotated on the last page as appropriate e.g. 'I have sighted the original document and certify this to be a true copy of the original' and signed by the authorised officer, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Certified copies will only be accepted in hard copy by mail or in person (not by fax, email, etc). Photocopies of previously certified documents will not be accepted. For more information, Ahpra's guidelines for certifying documents can be found online at www.ahpra.gov.au/certify

#### **CHANGE OF NAME**

You must provide evidence of a change of name if you have ever been formally known by another name(s) or any of the documentation you are providing in support of your application is in another name(s).

Evidence must be a certified copy of one of the following documents:

- Standard marriage certificate (ceremonial certificates will not be accepted).
- Deed poll.
- Change of name certificate.

Faxed, scanned or emailed copies of certified documents will not be accepted.

## **CONTINUING PROFESSIONAL DEVELOPMENT (CPD)**

You are required to maintain a portfolio documenting participation in, and reflect upon, CPD that contributes to maintaining and improving your competence to practise in your chosen scope of practice. Practising physiotherapists must complete at least 20 hours of CPD per year. The Board will accept as evidence a declaration by an individual of CPD activity sufficient to maintain competence throughout the period of registration. CPD activities must contribute directly to maintaining and improving your competence in your chosen scope of practice.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards

#### **CRIMINAL HISTORY**

**Criminal history** includes the following, whether in Australia or overseas, at any time:

- every conviction of a person for an offence
- every plea of guilty or finding of guilt by a court of the person for an offence, whether or not a conviction is recorded for the offence, and
- every charge made against the person for an offence.

Under the National Law, spent convictions legislation does not apply to criminal history disclosure requirements. Therefore, you must disclose your complete criminal history as detailed above, irrespective of the time that has lapsed since the charge was laid or the finding of guilt was made. The Board will decide whether your criminal history is relevant to the practice of your profession. You are not required to obtain or provide your Australian criminal history report, Ahpra will obtain this check on your behalf. But if you have not given us certified proof of identity documents since October 2019, you will need to do this first.

Any document containing a photograph must be annotated with the statement 'I certify that this a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me.'

You may be required to obtain international criminal history reports.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards and the requirements for supplying proof of identity and certified documents at www.ahpra.gov.au/Registration/Registration-Process/Proof-of-Identity and www.ahpra.gov.au/Registration/Registration-Process/Certifying-Documents

#### **CURRICULUM VITAE**

Your curriculum vitae must:

- explain any period since obtaining your professional qualifications where you have not practised and reasons why (e.g. undertaking study, travel, family commitment)
- be in chronological order
- be signed and dated with a statement, 'This curriculum vitae is true and correct as at (insert date)',
- be the original signed curriculum vitae (no faxes or scanned copies will be accepted), and
- detail the level of CPD carried out during the period of absence (for practitioners returning to practice after a period of absence between three and five years).

It must also contain all the elements defined in Ahpra's standard format for curriculum vitae which can be found at www.ahpra.gov.au/cv

#### **ENGLISH LANGUAGE SKILLS**

To be eligible for registration you **must** be able to provide evidence of English language skills that meet the Board's *English language skills registration standard*, which can be found at

www.physiotherapyboard.gov.au/Registration-Standards

#### **IMPAIRMENT**

The National Law defines impairment as 'a physical or mental impairment, disability, condition or disorder (including substance abuse or dependence) that detrimentally affects or is likely to detrimentally affect your capacity to practise the profession'.

An illness or health condition that is safely managed is not the same as impairment, as these do not have a detrimental impact on your capacity to practise. Examples you **do not** need to tell us about include:

- wearing prescription glasses to correct your vision or hearing aids to correct your hearing, or
- seeing a psychologist for anxiety and following a treatment plan.

The National Law requires you to declare any such impairments at the time of renewal, including details of the impairment and how it is managed.

#### **PRACTICE**

Practice means any role, whether remunerated or not, in which the individual uses their skills and knowledge as a health practitioner in their profession. For the purposes of this registration standard, practice is not restricted to the provision of direct clinical care. It also includes working in a direct non-clinical relationship with clients; working in management, administration, education, research, advisory, regulatory or policy development roles; and any other roles that impact on safe, effective delivery of services in the profession and/or use their professional skills.

#### PROFESSIONAL INDEMNITY INSURANCE (PII)

You cannot practise as a physiotherapist in Australia unless you are covered by your own, or third-party professional indemnity insurance (PII) arrangements that meet the requirements of the Board's registration standard.

Remember, practising means using your skills and knowledge as a health practitioner in any paid or unpaid role in your profession.

Initial registration and annual renewal of registration requires a declaration that you will be covered for all aspects of practice for the whole period of the registration. You may be covered by your Australian employer's PII - you will need to confirm this with your employer.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards

#### **RECENCY OF PRACTICE**

To ensure that you can practise competently and safely, you must have recent practice in the field in which you intend to work during the period of registration for which you are applying.

To meet the standard, you must have practised within your scope of practice for a minimum total of:

- 450 hours over the previous 3 years, or
- 150 hours in the previous registration year (one month full time equivalent).

If you have been absent from practice, the specific requirements depend on the scope of practice, your level of experience and the length of absence from that scope, including any continuing professional development undertaken. If you propose to change your scope of practice, the Board will consider whether your peers would view the change as a normal extension or variation

whether your peers would view the change as a normal extension or variation in a scope of practice, or a change that would require specific training and demonstration of competence.

Practitioners who are unable to meet the Board's registration standard for

Practitioners who are unable to meet the Board's registration standard for recency of practice may be required to complete professional development activities, submit a plan for re-entry to practice or other training or assessments.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards