



Application for limited registration for supervised practice

Profession: Physiotherapy

Part 7 Division 6 of the Health Practitioner Regulation National Law (the National Law)

This form is for applicants who do not qualify for general registration and who wish to apply for limited registration to undertake supervised practice in Australia for the first time, or if previously registered and there has been a substantial change in employment circumstances.

Applicants must hold a valid Australian Physiotherapy Council (APC) Interim Certificate. Practice may only be undertaken up until the end date of the valid APC Interim Certificate.

This application comprises:

- Part A: to be completed by the applicant
- Part B: to be completed by the supervisor, and
- Part C: to be completed by the applicant.

It is important that you refer to the Physiotherapy Board of Australia's (the Board) registration standards, codes and guidelines when completing the form. Registration standards, codes and guidelines can be found at

www.physiotherapyboard.gov.au



This application will not be considered unless it is complete and all supporting documentation has been provided. Supporting documentation must be certified in accordance with the Australian Health Practitioner Regulation Agency (Ahpra) guidelines. For more information, see *Certifying documents* in the *Information and definitions* section of this form.

Privacy and confidentiality

The Board and Ahpra are committed to protecting your personal information in accordance with the *Privacy Act 1988* (Cth). The ways the Board and Ahpra may collect, use and disclose your information are set out in the collection statement relevant to this application, available at **www.ahpra.gov.au/privacy**.

By signing this form, you confirm that you have read the collection statement. Ahpra's privacy policy explains how you may access and seek correction of your personal

information held by Ahpra and the Board, how to complain to Ahpra about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at **www.ahpra.gov.au/privacy**.

Symbols in this form



Additional information

Provides specific information about a question or section of the form.



Attention

Highlights important information about the form.



Attach document(s) to this form

Processing cannot occur until all required documents are received.



Signature required

Requests appropriate parties to sign the form where indicated.



Mail document(s) directly to Ahpra

Requires delivery of documents by an organisation or the applicant.

Completing this form

- Read and complete all questions.
- Ensure that **all pages** and required **attachments** are returned to Ahpra.
- Use a black or blue pen only.
- Print clearly in BLOCK LETTERS
- Place X in **all** applicable boxes: 🗶
- . DO NOT send original documents.



Do not use staples or glue, or affix sticky notes to your application. Please ensure all supporting documents are on A4 size paper.



PART A - To be completed by the applicant

SECTION A: Personal details



The information items in this section of the application marked with an asterisk (*) will appear on the public register.

1. What is your name and date of birth?

Title*	MR 🔀	MRS 🔀	MISS X	MS 🔀	DR 🔀	OTHER	SPECIFY	
Family	name*							
First gi	iven name*							
Middle	name(s)*							
Previo	us names k	nown by (e.g	. maiden nan	ne)				
Date of	f birth D	D / M	M / Y	YYY				
	another provide	r name, you	must attacl ard. For mor	h proof of y e information	our name ch	ne, or you are pure, or you are pure, or you are properly and the property of	is has been p	reviously

2. What are your birth and personal details?

Country of	birth							
City/Subu	rb/Town of b	irth						
State/Terri	itory of birth	(if within A	ustralia)					
VIC 🔀	NSW 🔀	QLD 🔀	SA 🔀	WA 🔀	NT 🔀	TAS 🔀	ACT 🔀	
Sex*						.		
MALE	FE	MALE 🔀	INTER	SEX/INDETER	RMINATE \geq			
Languages	s spoken flu	ently other t	han English	(optional)*				

SECTION B: Proof of identity



You must provide proof of your identity with this application. Please refer to the *Proof of identity requirements* available at www.ahpra.gov.au/identity.

3. Are you applying for registration from within Australia?



You **must** only use each document once.

The documents provided **must** meet the following criteria:

- At least **one** document must be in your current name.
- Your category B document must have a recent photo.
- All documents must be officially translated into English. Please refer to *Translating documents* at www.ahpra.gov.au/translate for further information.
- If using your passport, a certified copy of the identity information page (the photo page) must be provided.
- For documents containing a photograph, the following certification statement must be included by the authorised officer, 'I certify that this is a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me.'
- All documents must be true certified copies of the original.
 See Certifying documents in the Information and definitions section of this form for more information.

NO Go to the next question

Choose proof of identity documents to submit - then go to Section C: Contact information

- You must provide one document from each category A, B and C, and one document from category D if the
 document supplied for category B or C does not contain evidence of a current Australian residential address.
- A document may only be used once for any category.

Documents	Category used: A B C	Documents	Categor A E	-
Australian birth or adoption certificate	NA X	Australian financial institution account	NA N	A X
Australian visa (Foreign passport must	NA NA	Australian Medicare card	NA N	A X
be selected as evidence for Category B)	NA NA	Australian PAYG payment summary	NA N	A X
ImmiCard	X NA X	Australian motor vehicle registration	NA N	A
Australian citizenship certificate	NA ⊠	Australian Taxation Assessment Notice	NA N	A X
Australian passport	\times \times	Australian insurance policy	NA N	A X
Australian driver's licence	NA 🔀 🔀	Australian pension/healthcare card	NA N	A
Foreign passport	NA 🔀 🔀	Category D documents		
Australian Working with Children Check or Vulnerable People Check	NA 🔀 🔀	A document from Category D is only req Category B or C document does not prov		
Australian firearms or shooter's licence	NA 🔀 🔀	of your residential address.		
Australian student ID card	NA 🔀 🔀	I have used a Category B or C document	that has	3
International or foreign driver's licence	NA 🔀 🔀	my current residential address		
Australian proof of age card	NA 🔀 🔀	Australian rate notice		X
Australian government benefits	NA NA 🔀	Current Australian lease or tenancy agre	ement	X
Australian academic transcript	NA NA 🔀	Australian utility account		X
Australian registration certificate	NA NA			



You **must** attach a certified copy of **all** proof of identity documents that you have indicated above.



Once **registered** and **living** in Australia, you need to become identity enrolled. Please download and complete the form *POIA-00 – Proof* of identity requirements form: Within Australia to become identity enrolled.

4. Are you applying for registration from outside Australia?

'ES **Oe to the next question**

NO 🔀

Go back to question 3 to nominate the proof of identity you will provide with your application

5. Can you meet the proof of identity requirements for applicants applying for registration within Australia?



You **must** only use each document once.

The documents provided **must** meet the following criteria:

- At least **one** document must be in your current name.
- Your category B document must have a recent photo.
- All documents must be officially translated into English. Please refer to Translating documents at www.ahpra.gov.au/translate for further information.

NO	X

YES

Go back to question 3 to nominate the proof of identity you will provide with your application

Choose proof of identity documents to submit - then go to Section C: Contact information

- You must provide one category B document and two category C documents.
- A document may only be used once for any category.

Documents	Category used: B C	Documents	Categ use B	
Passport or travel document (Certificate of Identity, Document of Identity, ImmiCard,		Birth certificate	NA	X
Laissez Passer and Titre de Voyage)		Driver's licence	NA	X
Australian passport	\times	Marriage certificate	NA	X
Australian visa (must be provided in conjunction with a foreign passport of travel	NA X	Identity card	NA	X
document)	NA _	Australia citizenship certificate	NA	X



You **must** attach a certified copy of **all** proof of identity documents that you have indicated above.



Certifying documents

- If using your passport, a certified copy of the identity information page (the photo page)
 must be provided.
- For documents containing a photograph, the following certification statement must be included by the authorised officer, 'I certify that this is a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me.'
- All documents must be true certified copies of the original. See Certifying documents in the Information and definitions section of this form for more information.

SECTION C: Contact information



Once registered, you can change your contact information at any time. Please go to www.ahpra.gov.au/login to change your contact details using your online account.

6.	What	are	your	contact	details?
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Provide your current contact details below - place an	next to your preferred contact phone number.
Business hours	Mobile
After hours	
Email	

7. What is your residential address?



When you are not yet practising, or when you are not practising the profession predominantly at one address:

- · your residential address will be recognised as your principal place of practice, and
- the information items marked with an asterisk (*) will appear on the public register as your principal place of practice.

Refer to the question below for the definition of principal place of practice.

Residential address cannot be a PO Box.

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Suhi	ırb/To	wn*																		
Jubi	טו /עונג	VVII																		
or t	errito	r v (e.	g. VI	C, A	CT) /I	nter	natio	onal	pro	vinc	:e*		Post	cod	e/ZI	P*				
				,	,				•]									
itry (if oth	er tha	ın A	ustr	alia))														

8. Will the address of your principal place of practice be the same as your residential



Principal place of practice for a registered health practitioner is:

- the address at which you will predominantly practise the profession; or
- · your principal place of residence, if you are not practising the profession or are not practising the profession predominantly at one address.

Principal place of practice cannot be a PO Box.

The information items marked with an asterisk (*) will appear on the public register.

dress (e.g. 123 JAN	IES AVENUE; or	UNIT 1A, 30 J	IAMES STREET)		
y/Suburb/Town*					

9. What is	your mailing ac	ldress?
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Your mailing address is used for postal correspondence

_	_	
	\sim	

My residential address



My principal place of practice



Other (Provide your mailing address below)

e/b	uild	ing	and	no/b	po:	sitic	n/d	epar	tme	nt (i	f ap	plica	able))										
																								Ī
T																								Ī
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dre	ss/I	PO E	Вох	(e.ç	g. 12	23 J	AME	S AV	ENU	E; or	UNI	T 1A	, 30	JAM	ES S	STRE	ΈΤ; (or P) B0	X 12	234)			_
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SECTION D: Qualification for the profession

10. What are the details of your qualification in physiotherapy?



To be eligible for limited registration for supervised practice you must demonstrate to the Board that you qualify to practise physiotherapy under limited registration in the health profession.

To qualify, you must hold a valid APC Interim Certificate.

For more information, see Certifying documents in the Information and definitions section of this form.

Primary qualification and examinations/assessments
Title of qualification
Name of institution (University/College/Examining Body)
Country
Start date Completion date
MM / Y Y Y Y MM / Y Y Y Y
You must attach an original certified copy of your qualification that indicates completion of a course of study leading to a qualification in physiotherapy, and a certified copy of your valid APC Interim Certificate.

Additional qualification and examination	ons/assessments
Title of qualification	
Name of institution (University/College/Exa	amining Body)
Country	
Start date M M	Completion date M M / Y Y Y Y



Attach a separate sheet if your qualification details do not fit in the space provided.

SECTION E: Registration history

11. What is your health practitioner registration history?



If you have been registered outside of Australia, the Board requires a Certificate of Registration Status or Certificate of Good Standing from **every** jurisdiction outside of Australia in which you are currently, or have previously been registered as a health practitioner **during** the past five years.

Certificates **must** be dated within three months of your application being received by Ahpra.

Most recent registration State/Territory/Country
State/ letritol y/country
Profession
Period of registration DD / MM / YYYYY to DD / MM / YYYYY
Additional registration
State/Territory/Country
Profession
Period of registration DD / MM / YYYYY to DD / MM / YYYYY



If you have been previously registered outside of Australia, you **must** arrange for original Certificates of Registration Status or Certificates of Good Standing to be forwarded directly from the registration authority to your Ahpra state office.

Refer to www.ahpra.gov.au/About-Ahpra/Contact-Us for your Ahpra state office address.



Attach a separate sheet if all your registration history does not fit in the space provided.

SECTION F: Work history

12. What is your full practice history?



It is important that you refer to *Curriculum vitae* in the *Information and definitions* section of this form for **mandatory requirements** of the CV. Your curriculum vitae will further inform the Board in relation to your recency of practice and registration history.



You **must** attach to your application a **signed and dated** curriculum vitae that describes your full practice history and any clinical or skills training undertaken.

SECTION G: Registration period



There is no set registration period for limited registration. We'll grant you registration for 12 months from the date of the Board's approval or the date you select, whichever is the latter. If it takes more than 12 months to complete the limited requirements, you'll need to renew your registration.

13. If this application is approved, when would you like your limited registration to begin?

You can opt to have your registration start on the date of the Board's approval or a date nominated by you, up to 90 days into the future, as long as the date is later than the Board's approval. For more information, see *Registration approval dates* in the *Information and definitions* section of the form.

On the date of the Board's approval

On the date below, or the date of the Board's approval, whichever is the latter

DD/MM/YYYY



You can't start practising until registration has been granted. Please consider if the date you have nominated gives you time to complete any pre-employment or pre-training program requirements. You can update this date by contacting your Regulatory Officer at any time until we finalise your application.

Once your registration has been granted, you cannot change your registration start date.

SECTION H: Suitability statements



Information required by the Board to assess your suitability for registration is detailed in the following questions. It is recommended that you provide as much information as possible to enable the Board to reach a timely and informed decision.

Please note that registration is dependent on suitability as defined in the National Law, and the requirements set out in the Board's registration standards. Refer to **www.physiotherapyboard.gov.au/Registration-Standards** for further information.

14. Do you have any criminal history in Australia?



It is important that you have a clear understanding of the definition of criminal history. For more information, see *Criminal history* in the *Information and definitions* section of this form.







You **must** attach a signed and dated written statement with details of your criminal history in Australia and an explanation of the circumstances.

15. Do you have any criminal history in one or more countries other than Australia?



For more information, see *Criminal history* in the *Information and definitions* section of this form.

If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page. For a list of approved vendors and further information about international criminal history checks, refer to www.ahpra.gov.au/internationalcriminalhistory.

NO **Go to the next question**



You are required to:

- obtain an international criminal history check from an approved vendor for each country and provide details below, and
- provide details of your criminal history in a signed and dated written statement.

Country	Check reference number
You must attach a separate sheet if the list of overseas reference number does not fit in the space provided.	countries and corresponding check
You must attach the international criminal history check the approved vendor.	k (ICHC) reference page provided by
You must attach a signed and dated written statement	with details of your criminal history in

each of the countries listed and an explanation of the circumstances.

16. Are there any countries other than Australia in which you have lived, or been primarily based, for six consecutive

months or longer, when aged

18 years or more?



If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page. For a list of approved vendors and further information about international criminal history checks, refer to www.ahpra.gov.au/internationalcriminalhistory.

NO Go to the next question



You are required to obtain an international criminal history check from an approved vendor for each country and provide details below

Country	Check reference number
You must attach a separate sheet if the list of overseas countries reference number does not fit in the space provided.	and corresponding check



You **must** attach the international criminal history check (ICHC) reference page provided by the approved vendor.

17. Have you previously been registered to practise as a physiotherapist in Australia and have used English as your primary language within the past five years?



N0

All applicants for **initial registration**, which includes all applicants who have not used English as their **primary language** for a period of greater than five years (as at date of application), must demonstrate they meet the *English language skills registration standard*.

YES X

I declare I have used English as my primary language within the past five years. Go to auestion 22

Go to the next question

GO TO QUESTION 22

All applicants must demonstrate English language competency via one of the following pathways:



An evidence requirements guide is available at www.ahpra.gov.au/Registration/Registration-Standards/English-language-skills. Recognised country means one of the following countries:

- Australia
- Canada

Combined secondary and tertiary education pathway

You have undertaken and satisfactorily completed:

- at least two years of secondary education that was taught and assessed solely in English in a recognised country, and
- tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English in a recognised country.

- New Zealand
- · Republic of Ireland

Extended education pathway

You have undertaken and satisfactorily completed at least six years' (full time equivalent) continuous education taught and assessed solely in English, in any of the recognised countries, which includes tertiary qualifications in the profession on which you are relying to support your eligibility for registration under the National Law.

- South Africa
- United Kingdom

Primary language pathway

With overseas qualification in a non-recognised country
English is your primary language and you have undertaken and satisfactorily completed:

- all of your primary and secondary education taught and assessed solely in English in a recognised country, and
- tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English.

· United States of America.

English language test pathway

You have achieved the required minimum scores in one of the approved English language tests and meet the requirements for test results specified in the Board's English language skills registration standard.

18. Which one of the English language competency pathways do you meet?



Ahpra may verify the information you provide below.

For more information, see *English language skills* in the *Information and definitions* section of this form.

4	О	
и	П	
N.		- 1

If a qualification that was relied on for registration is not an approved program of study, you **must** provide confirmation that the course was taught and assessed solely in English. A list of approved programs of study is available at www.ahpra.gov.au/Accreditation/Approved-Programs-of-Study

Combined secondary and tertiary education pathway

tertiary education pathway

Extended education pathway

Primary language pathway

Provide details of secondary and tertiary education in the table bel	ow
then go to question 22	

Provide details of secondary, vocational and tertiary education in the table below, then go to question 22

This is a declaration that English is your primary language

Provide details of primary, secondary and tertiary education in the table below, then go to question 22

English language test pathway

Go to question 1	X	G o	to	question	19
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Complete the following table of education undertaken in chronological order (earliest to most recent):

Timeframe	Level of education	Program name If applicable	Education institution Specify name and address	Recognised country If applicable	Study status
Study commenced: Study completed:	Primary Secondary Vocational Tertiary			Australia Canad New Zealand Repul Irelan South Africa United States United	Part time
Study commenced: Study completed:	Primary Secondary Vocational Tertiary			Australia Canad New Zealand Repul Irelan South Africa United States Kingd	Part time
Study commenced: Study completed:	Primary Secondary Vocational Tertiary			Australia Canad New Zealand Repul South Africa United States United	Part time



Please attach a separate sheet with any additional details that do not fit in the space provided above.

If a qualification specified above was relied on for registration and is **not** an approved program of study, you **must** provide a certified copy of your academic transcript confirming that the course was taught and assessed solely in English.

If the transcript does not confirm that the course was taught and assessed solely in English, you **must** arrange for a letter in the required form to be provided directly to Ahpra by the education provider confirming that the course was taught and assessed solely in English.

19.	Were your results from
	the English language tests
	obtained in one or two
	sittings?

In certain circumstances, you can use English language test results from a maximum of two test sittings in a six month period . For more information, refer to the Board's <i>English language skills registration standard</i> .
One sitting Provide date of test below, then go to the next question and complete details for one sitting

Iwo sittings	Provide dates below, then go to the next question and complete details for both sittings

20. Which of these English	language tests	have you successf	ully comp	leted?
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Provide reference number(s) for the	e test(s) you are relying on and attac	ch a copy of your test results.	
International English Language Test report form number – sitting of	Test System (IELTS) Academic modul one:	e Test report form number – sitting two (if app	olicable):
	A		Α
The Board requires the IELTS (acac reading, writing and speaking).	demic module) with a minimum overall s	score of 7 and a minimum score of 7 in each of the	four components (listening,
Occupational English Test (OET) Candidate number – sitting one:		Candidate number – sitting two (if applicabl	e):
The Board on Sign Has OFT. The			
Pearson Test of English Academi		the four components (listening, reading, writing and	speaking).
Registration ID – sitting one:	ic (PTE Academic)	Registration ID – sitting two (if applicable):	
The Board requires the PTE Acader reading, writing and speaking).	nic with a minimum overall score of 65	and a minimum score of 65 in each of the four com	nmunicative skills (listening,
Test of English as a Foreign Lang Registration number – sitting one:	guage internet-based test (TOEFL iBT	Registration number – sitting two (if applica	ble):
	with a minimum total score of 94 and the	ne minimum scores of 24 for listening, 24 for readin	g, 27 for writing, and 23 for
the reference number(s),	so that Ahpra can verify your results	ast two years, you must provide a copy of your s. e past two years, you must provide a certified	•
21. Were your results from the above-mentioned English language tests obtained in the past two years?	 continuous employment as a primary language of practice, continuous enrolment in an approximation 		y where English was the
	 your CV and a letter f confirming continuou country (if you are relyears is required), an an academic transcriprogram of study tha 	ried copy of your English language test results, from employer(s) or a professional referee in the semployment as a registered health practition lying on continuous employment over two years ad/or pt evidencing that you were enrolled continuous t commenced within 12 months of sitting the E our study no longer than 12 months before lod	e required form er in a recognised s in duration, only two usly in a Board-approved inglish language test, and
22. Do you commit to having appropriate professional indemnity insurance	arrangements in place when pra	ts for limited registration to have appropriate profess actising. Applicants unable to meet this requirement assional indemnity insurance in the Information and de	are ineligible for registration.
arrangements in place for all practice undertaken during the registration period?	YES X	NO 🔀	
23. Do you commit to undertake sufficient continuing	For more information, see <i>Conti</i> of this form.	inuing professional development in the Information a	and definitions section
professional development, in accordance with the Board's Continuing professional development registration standard, in order to maintain competence throughout the	YES 📉	NO 🔀	

period of registration?

24.	Do you meet the Board's
	recency of practice
	requirements?



To meet the Board's Registration standard: Recency of practice, you are required to have practised at least 450 hours within the previous three years, or 150 hours within the previous 12 months in your intended scope of practice. If you don't meet the standard, you will be required to provide information to help the Board make a decision about your application.

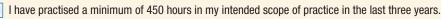
For more information, see *Recency of practice* in the *Information and definitions* section of this form.

I am a recent graduate and my qualification for registration was awarded in the last 12 months.



Mark all options applicable to your application

I have practised a minimum of 150 hours in my intended scope of practice in the last year.







You **must** attach evidence of your practice history that includes:

- your detailed practice history, including your previous scope(s) of practice as a physiotherapist and when you last practised
- your intended and/or practice as a physiotherapist, and
- activities carried out since you last practised as a physiotherapist, including any continuing professional development you may have done.

25. Do you have an impairment that detrimentally affects or is likely to detrimentally affect your capacity to practise the profession?



For more information, see *Impairment* in the *Information and definitions* section of this form.









You **must** attach to this application details of any impairments and how they are managed.

26. Is your registration in any profession currently suspended or cancelled in **Australia (under the National** Law or a corresponding prior Act) or overseas?









You **must** attach to this application details of any registration suspension or cancellation.

27. Have you previously had your registration cancelled, refused or suspended in Australia (under the National Law or a corresponding prior Act) or overseas?









You **must** attach to this application details of any cancellation, refusal or suspension.

28. Has your registration ever been subject to conditions, undertakings or limitations in **Australia (under the National** Law or a corresponding prior Act) or overseas?









You **must** attach to this application details of any conditions, undertakings or limitations.

29. Are you disqualified from applying for registration, or being registered, in any profession in Australia (under the National Law, a corresponding prior Act or a law of a co-regulatory iurisdiction), or overseas?



Co-regulatory jurisdiction means a participating jurisdiction (of the National Law) in which the Act applying (the National Law) declares that the jurisdiction is not participating in the health, performance and conduct process provided by Divisions 3 to 12 of Part 8 (of the National Law).



N0



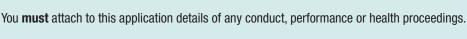
You **must** attach to this application details of any disqualifications.

30. Have you been, or are you currently, the subject of conduct, performance or health proceedings whilst registered under the National Law, a corresponding prior Act, or the law of another jurisdiction in Australia or overseas, where those proceedings were not finalised?



NO





SECTION I: Details of the supervised practice position

31. What are the details of the supervised practice position?



Practitioners with limited registration for supervised practise must maintain their employment in the designated position. If there is any change to the position in which you are working you will be required to submit a new application for registration to the Board.



As specified in the Supervised Practice Framework, you **must** attach a supervised practice plan to this application.

The Supervised Practice Framework is available at www.physiotherapyboard.gov.au/Codes-Guidelines

SECTION J: Details of the APC Interim Certificate

32. What is the expiry date of your APC Interim certificate?





You **must** attach to this application a certified copy of your APC Interim certificate.

SECTION K: Obligations, consent and declaration



Before you sign and date this form, make sure that you have answered all of the relevant questions correctly and read the statements below. An incomplete form may delay processing and you may be asked to complete a new form. For more information, see the *Information and definitions* section of this form.

Obligations of registered health practitioners

The National Law pt 7 div 11 sub-div 3 establishes the legislative obligations of registered health practitioners. A contravention of these obligations, as detailed at points 1, 2, 4, 5, 6 or 8 below does not constitute an offence but may constitute behaviour for which health, conduct or performance action may be taken by the Board. Registered health practitioners are also obligated to meet the requirements of their Board as established in registration standards, codes and quidelines.

Continuing professional development

 A registered health practitioner must undertake the continuing professional development required by an approved registration standard for the health profession in which the practitioner is registered.

Professional indemnity insurance arrangements

- A registered health practitioner must not practise the health profession in which the practitioner is registered unless appropriate professional indemnity insurance arrangements are in force in relation to the practitioner's practice of the profession.
- A National Board may, at any time by written notice, require a registered health practitioner registered by the Board to give the Board evidence of the appropriate professional indemnity insurance arrangements that are in force in relation to the practitioner's practice of the profession.
- A registered health practitioner must not, without reasonable excuse, fail to comply with a written notice given to the practitioner under point 3 above.

Notice of certain events

- A registered health practitioner must, within 7 days after becoming aware that a relevant event has occurred in relation to the practitioner, give the National Board that registered the practitioner written notice of the event. Relevant event means—
 - a) the practitioner is charged, whether in a participating jurisdiction or elsewhere, with an offence punishable by 12 months imprisonment or more: or
 - the practitioner is convicted of or the subject of a finding of guilt for an offence, whether in a participating jurisdiction or elsewhere, punishable by imprisonment; or
 - appropriate professional indemnity insurance arrangements are no longer in place in relation to the practitioner's practice of the profession; or
 - d) the practitioner's right to practise at a hospital or another facility at which health services are provided is withdrawn or restricted because of the practitioner's conduct, professional performance or health; or
 - e) the practitioner's billing privileges are withdrawn or restricted under the *Human Services (Medicare) Act 1973* (Cth) because of the practitioner's conduct, professional performance or health; or
 - the practitioner's authority under a law of a State or Territory to administer, obtain, possess, prescribe, sell, supply or use a scheduled medicine or class of scheduled medicines is cancelled or restricted; or
 - g) a complaint is made about the practitioner to the following entities—
 - (i) the chief executive officer under the Human Services (Medicare) Act 1973 (Cth);
 - (ii) an entity performing functions under the Health Insurance Act 1973 (Cth);
 - (iii) the Secretary within the meaning of the National Health Act 1953 (Cth);
 - (iv) the Secretary to the Department in which the Migration Act 1958 (Cth) is administered;
 - (v) another Commonwealth, State or Territory entity having functions relating to professional services provided by health practitioners or the regulation of health practitioners.
 - the practitioner's registration under the law of another country that provides for the registration of health practitioners is suspended or cancelled or made subject to a condition or another restriction.

Change in principal place of practice, address or name

- A registered health practitioner must, within 30 days of any of the following changes happening, give the National Board that registered the practitioner written notice of the change and any evidence providing proof of the change required by the Board
 - a) a change in the practitioner's principal place of practice;
 - a change in the address provided by the registered health practitioner as the address the Board should use in corresponding with the practitioner:
 - c) a change in the practitioner's name.

Employer's details

- 7. A National Board may, at any time by written notice given to a health practitioner registered by the Board, ask the practitioner to give the Board the following information—
 - a) information about whether the practitioner is employed by another entity;
 - b) if the practitioner is employed by another entity—
 - (i) the name of the practitioner's employer; and
 - (ii) the address and other contact details of the practitioner's employer.
- 8. The registered health practitioner must not, without reasonable excuse, fail to comply with the notice.

Consent to nationally coordinated criminal history check

I consent to Ahpra and the National Board, at any time during the next 12 months, obtaining a written report about my criminal history through a nationally coordinated criminal history check. I acknowledge that:

- Ahpra and the National Boards may obtain a written report about my criminal history at any time during the next 12 months
- a complete criminal history, including resolved and unresolved charges, spent convictions, and findings of guilt for which no conviction was recorded, will be released to Ahpra and the National Board
- my personal information currently held by Ahpra and from this form will be provided to the Australian Criminal Intelligence Commission (ACIC) and Australian police agencies for the purpose of conducting a nationally coordinated criminal history check, including all names under which I am or have been known
- my personal information may be used by police for general law enforcement purposes, including those purposes set out in the Australian Crime Commission Act 2002 (Cth)
- my identity information provided with this application will be enrolled with Ahpra and used by Ahpra and the National Board when obtaining a written report about my criminal history at any time during the next 12 months
- if I have not provided any identity information with this application, and Ahpra needs to obtain a written report about by criminal history at any time during the next 12 months, I will provide the required identity information when requested by Ahpra
- Ahpra may validate documents in support of this application, or that
 I provide when requested at any time during the next 12 months, as
 evidence of my identity at any time during the next 12 months
- if and when this application for renewal of registration is granted, Ahpra may obtain a written report about my criminal history at any time during the next 12 months for the purpose of:
 - a) checking a statement made by me in this application for renewal,b) an audit carried out by the National Board.
 - c) assessing my ongoing suitability to hold health practitioner registration, including if a complaint is made about me to Ahpra, or
 - d) considering an application made by me about my health practitioner registration, and
- I may dispute the result of the nationally coordinated criminal history check by contacting Ahpra in the first instance.

Declaration

I declare that:

- the statements made, and any documents provided, in support of this application are true and correct, and
- · I am the person named in this application and in any documents provided.

I make this declaration in the knowledge that a false declaration amounts to a contravention of the National Law and may lead to refusal of registration or health, conduct or performance action under the National Law.

I **confirm** that if I advertise any of my services or my business, the advertising* complies with section 133 of the National Law and the National Board's Adverting Guidelines as it:

- Is not false, misleading or deceptive or likely to be misleading or deceptive
- does not offer a gift, discount or other inducement without stating the terms and conditions of the offer
- does not use testimonials or purported testimonials about the service or business
- · does not create an unreasonable expectation of beneficial treatment, and
- does not directly or indirectly encourage the indiscriminate or unnecessary use of my services.

*For information about advertising obligations please see the advertising resources page on:

https://www.ahpra.gov.au/Publications/Advertising-hub.aspx

I acknowledge that:

- the National Board may validate documents provided in support of this application as evidence of my identity
- failure to complete all relevant sections of this application for renewal of registration and to enclose all supporting documentation may result in this application not being accepted
- notices required under the National Law and other correspondence relating to my application for renewal of registration will be sent to me electronically to me via my nominated email address
- Ahpra uses overseas cloud service providers to hold, process, and maintain personal information where this is reasonably necessary to enable Ahpra to perform its functions under the National Law. These providers include Salesforce, whose operations are located in Japan and the United States of America.

I **undertake** to comply with the all relevant legislation and National Board registration standards, codes and quidelines.

I **understand** that personal information that I provide may be given to a third party for regulatory purposes, as authorised or required by the National Law.

Signature of applicant
SIGN HERE
Name of applicant
Date DD / MM / YYYYY



SECTION L: Supervisor details

33. What are the details of the supervisors?



A contact person and email address must be provided for receipt of notifications.

Details of the supervisor (who meets the requirements defined in the Supervised Practice Framework) must also be provided.

rovide primary supervisor details below	
IR MRS MISS MS DR OTHER SPECIFY	
amily (legal) name of primary supervisor	
irst given name	
ddress/PO Box (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET; or PO BOX 1234)	
	\dashv
	Ш
ity/Suburb/Town	
tate/Territory (e.g. VIC, ACT)	
ontact phone number Mobile	
mail	
rovide alternate supervisor details below (if applicable)	
rovide alternate supervisor details below (if applicable) IR MRS MISS MS DR OTHER SPECIFY	
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IR MRS MISS MS DR OTHER SPECIFY amily (legal) name of alternate supervisor irst given name ddress/P0 Box (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET; or P0 BOX 1234) ity/Suburb/Town tate/Territory (e.g. VIC, ACT) Postcode	

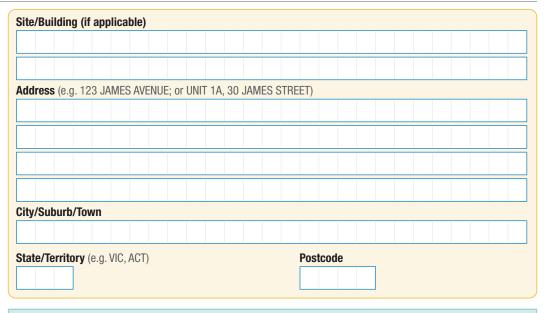
34.	What a	re the	details	of the
	practic	e loca	tion?	

Name of practice location	
Site/Building (if applicable)	
Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)	
City/Suburb/Town	
State/Territory (e.g. VIC, ACT) Postcode	
Contact details	
Contact phone number	
Email	

35. What are the names and addresses of all sites of practice for which limited registration is being sought?

Site/Building (if applicable)		
Address (e.g. 123 JAMES AVENUE; or UNI	T 1A, 30 JAMES STREET)	
City/Suburb/Town		
State/Territory (e.g. VIC, ACT)	Postcode	
Site/Building (if applicable)		

Address (e.g. 123 JAMES AVEN	UE; or UNIT 1A, 30 JAMES STF	TREET)
City/Suburb/Town		
State/Territory (e.g. VIC, ACT)		Postcode





Attach a separate sheet of the names and addresses of additional sites that do not fit within the spaces provided.

SECTION M: Supervisor's consent

I declare that the information provided in this document (including supervision and training details) is true and correct.

I confirm that the physiotherapist (applicant) named below has been formally offered the position as described in this application

I undertake to be the applicant's primary supervisor and to provide a level of supervision as stated in the agreed supervised practice plan and as otherwise determined from time to time by the Board.

I further undertake to:

- ensure that the applicant is practising safely and is not placing the public at risk
- observe the applicant's work, conduct reviews, periodically conduct performance reviews and identify and address any problems as per the requirement
 of the Supervised Practice Framework
- notify the Board immediately if I have concerns about the applicant's clinical performance, health or failure to comply with supervision requirements
- ensure that the applicant practises in accordance with work arrangements approved by the Board
- · obtain approval of the Board for any proposed changes to work arrangements before they are implemented
- inform the Board if I am no longer able to undertake the role of the applicant's supervisor
- provide supervision reports to the Board in a form approved by the Board at intervals as determined by the Board.

Name of applicant	Name of supervisor
Date	Registration number
DD/MM/YYYY	PHY
	Signature of supervisor
	SIGN HERE



PART C – To be completed by the applicant

SECTION N: Payment

You are required to pay BOTH an application fee and a registration fee.

+

Application fee:

\$416

Registration fee: \$202 Registration fee Registration fee for NSW registrants \$165

Amount payable:

Applicants **must** pay 100% of the stated fees at the time of submitting the application.



Registration Period

Registration is granted for a period of no more than 12 months. Limited registrants may only apply to renew their registration up to three times.

The application fee is non-refundable. The registration fee will be refunded if the application is not approved.

36. Please complete the credit/debit card payment slip below.

Credit/Debit card payment slip – please fill out	
Amount payable \$ Visa or Mastercard number Expiry date M M / Y Y	Name on card Cardholder's signature SIGN HERE

SECTION 0: Checklist

Have the following items been attached or arranged, if required?

Additional dod	cumentation	Attache
Question 1	Evidence of a change of name	\times
Question 3	Certified copies of all documents that provide sufficient evidence of your identity	\times
Question 5	Certified copies of all documents that provide sufficient evidence of your identity	X
Question 10	Original certified copy of your qualification	X
Question 10	A certified copy of your APC Interim Certificate	\times
Question 10	A separate sheet with additional qualification details	\times
Question 11	Certificate of Registration status or Certificate of Good Standing has been requested from relevant authority	X
Question 11	A separate sheet with additional registration details	X
Question 12	Your curriculum vitae	X
Question 14	A signed and dated written statement with details of your criminal history in Australia and an explanation of the circumstances	\times
Question 15	A separate sheet of additional overseas countries with criminal history and corresponding ICHC reference number	\times
Question 15	A signed and dated written statement with details of your criminal history outside Australia and explanation of the circumstances	\times
Questions 15 & 16	ICHC reference page provided by the approved vendor	X
Question 16	A separate sheet of additional overseas countries lived in and corresponding ICHC reference number	\times
Question 18	A separate sheet with any additional qualification details	\times
Question 18	Transcript(s)/letter(s) from education provider confirming that your course was taught and assessed solely in English	\times
Question 20	Copy of your English language test results	\times
Question 21	Certified copy of your English language test results	\times
Question 21	Evidence of continuous employment as a registered health practitioner in a recognised country where English was the primary language of practice and/or continuous enrolment in an approved program of study	\times
Question 24	Evidence of your practice history	\times
Question 25	A separate sheet with your impairment details	\times
Question 26	A separate sheet with your current suspension or cancellation details	\times
Question 27	A separate sheet with your previous cancellation, refusal or suspension details	\times
Question 28	A separate sheet with your conditions, undertakings or limitations details	\times
Question 29	A separate sheet with your disqualification details	\times
Question 30	A separate sheet with your conduct, performance or health proceedings	\times
Question 31	Completed documentation as required in the Supervised Practice Framework	\times
Question 32	A certified copy of your APC Interim certificate	\times
Question 35	A separate sheet of the names and addresses of additional sites	\times
Payment		
	Application fee	X
	Registration fee	\times

1 Do not email this form.

Please submit this completed form and supporting evidence using the Online Upload Service at www.ahpra.gov.au/registration/online-upload. You may contact Ahpra on 1300 419 495

Information and definitions

CERTIFYING DOCUMENTS

DO NOT send original documents.

Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document **must**:

- be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with Ahpra guidelines, which are available at www.ahpra.gov.au/ registration/registration-process
- be initialled on every page by the authorised officer. For a list of people authorised to certify documents, visit www.ahpra.gov.au/certify.aspx
- be annotated on the last page as appropriate e.g. 'I have sighted the original document and certify this to be a true copy of the original' and signed by the authorised officer,
- for documents containing a photograph, the following certification statement must be included by the authorised officer, 'I certify that this is a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me', along with their signature, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Certified copies will only be accepted via the Online Upload Service at www.ahpra.gov.au/registration/online-upload. Photocopies of previously certified documents will not be accepted. For more information, Ahpra's guidelines for certifying documents can be found online at www.ahpra.gov.au/certify.aspx

CHANGE OF NAME

You must provide evidence of a change of name if you have ever been formally known by another name(s) or any of the documentation you are providing in support of your application is in another name(s).

Evidence must be a certified copy of one of the following documents:

- Standard marriage certificate (ceremonial certificates will not be accepted).
- Deed poll.
- · Change of name certificate.

Faxed, scanned or emailed copies of certified documents will not be accepted.

CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

You are required to maintain a portfolio documenting participation in, and reflect upon, CPD that contributes to maintaining and improving your competence to practise in your chosen scope of practice. Practising physiotherapists must complete at least 20 hours of CPD per year. The Board will accept as evidence a declaration by an individual of CPD activity sufficient to maintain competence throughout the period of registration. CPD activities must contribute directly to maintaining and improving your competence in your chosen scope of practice.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards

CRIMINAL HISTORY

Criminal history includes the following, whether in Australia or overseas, at any time:

- every conviction of a person for an offence
- every plea of guilty or finding of guilt by a court of the person for an offence, whether or not a conviction is recorded for the offence, and
- every charge made against the person for an offence.

Under the National Law, spent convictions legislation does not apply to criminal history disclosure requirements. Therefore, you must disclose your complete criminal history as detailed above, irrespective of the time that has lapsed since the charge was laid or the finding of guilt was made. The Board will decide whether your criminal history is relevant to the practice of your profession. You are not required to obtain or provide your Australian criminal history report, Ahpra will obtain this check on your behalf. But if you have not given us certified proof of identity documents since October 2019, you will need to do this first.

Any document containing a photograph must be annotated with the statement 'I certify that this a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me.'

You may be required to obtain international criminal history reports.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards

and the requirements for supplying proof of identity and certified documents at www.ahpra.gov.au/Registration/Registration-Process/Proof-of-Identity and www.ahpra.gov.au/Registration/Registration-Process/Certifying-Documents

CURRICULUM VITAE

Your curriculum vitae must:

- detail any gaps in your practice history of more than three months from the date you obtained your qualification
- be in chronological order
- be signed and dated with a statement 'This curriculum vitae is true and correct as at (insert date)', and
- be the original signed curriculum vitae (no faxes or scanned copies will be accepted).

It must also contain all the elements defined in Ahpra's standard format for curriculum vitae which can be found at www.ahpra.gov.au/cv

ENGLISH LANGUAGE SKILLS

To be eligible for registration you **must** be able to provide evidence of English language skills that meet the Board's *English language skills registration standard*, which can be found at

www.physiotherapyboard.gov.au/Registration-Standards

IMPAIRMENT

The National Law defines impairment as 'a physical or mental impairment, disability, condition or disorder (including substance abuse or dependence) that detrimentally affects or is likely to detrimentally affect your capacity to practise the profession'.

An illness or health condition that is safely managed is not the same as impairment, as these do not have a detrimental impact on your capacity to practise. Examples you **do not** need to tell us about include:

- wearing prescription glasses to correct your vision or hearing aids to correct your hearing, or
- seeing a psychologist for anxiety and following a treatment plan.

 The National Law requires you to declare any such impairments at the time of renewal, including details of the impairment and how it is managed.

PRACTICE

Practice means any role, whether remunerated or not, in which the individual uses their skills and knowledge as a practitioner in their regulated health profession. Practice is not restricted to the provision of direct clinical care. It also includes using professional knowledge in a direct non-clinical relationship with patients or clients, working in management, administration, education, research, advisory, regulatory or policy development roles and any other roles that impact on safe, effective delivery of health services in the health profession.

PROFESSIONAL INDEMNITY INSURANCE (PII)

You cannot practise as a physiotherapist in Australia unless you are covered by your own, or third-party professional indemnity insurance (PII) arrangements that meet the requirements of the Board's registration standard.

Remember, practising means using your skills and knowledge as a health practitioner in any paid or unpaid role in your profession.

Initial registration and annual renewal of registration requires a declaration that you will be covered for all aspects of practice for the whole period of the registration. You may be covered by your Australian employer's PII - you will need to confirm this with your employer.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards

RECENCY OF PRACTICE

To ensure that you can practise competently and safely, you must have recent practice in the field in which you intend to work during the period of registration for which you are applying.

To meet the standard, you must have practised within your scope of practice for a minimum total of:

- 450 hours over the previous 3 years, or
- 150 hours in the previous registration year (one month full time equivalent).

If you have been absent from practice, the specific requirements depend on the scope of practice, your level of experience and the length of absence from that scope, including any continuing professional development undertaken.

If you propose to change your scope of practice, the Board will consider whether your peers would view the change as a normal extension or variation in a scope of practice, or a change that would require specific training and demonstration of competence.

Practitioners who are unable to meet the Board's registration standard for recency of practice may be required to complete professional development activities, submit a plan for re-entry to practice or other training or assessments.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards

REGISTRATION APPROVAL DATES

On the date of the Board's approval – this means your registration will start on the date all application requirements are received and you're assessed as eligible for registration.

On the date below or the date of the Board's approval, whichever is the latter – this means your registration will start on the date you nominated, providing it is after the date of the Board's approval. If not, then your registration will start on the date of the Board's approval.